



MINUTES OF THE POLICY COMMITTEE MEETING

TUESDAY, JANUARY 11, 2022

Minutes of the Policy Committee Meeting held on Tuesday, January 11, 2022 at 4:30 p.m. in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 4:30 p.m. by Policy Committee Chair Prince.

1. Opening Prayer

The meeting was opened with a prayer by Trustee Prince.

2. Attendance

Committee Members	Present	Present Electronically	Absent	Excused
Leanne Prince (Committee Chair)		✓		
Rhianon Burkholder		✓		
Larry Huibers		✓		

Trustees:

Dino Sicoli

Staff:

Camillo Cipriano, Director of Education

Lee Ann Forsyth-Sells, Superintendent of Education

Kimberly Kinney, Superintendent of Education

Domenic Massi, Associate Superintendent of Education

Gino Pizzoferrato, Superintendent of Education

Anna Pisano, Administrative Assistant, Corporate Services/Recording Secretary

3. Approval of Agenda

Moved by Trustee Burkholder

THAT the January 11, 2022 Policy Committee Agenda be approved, as presented.

APPROVED

4. **Declaration of Conflict of Interest**

No Disclosures of Interest were declared with any items on the agenda.

5. **Minutes of the Policy Committee Meeting of November 9, 2021**

Moved by Trustee Huibers

THAT the Policy Committee approve the minutes of the Policy Committee Meeting of November 9, 2021, as presented.

APPROVED

6. **Governance Policies**

ACTION REQUIRED

GOVERNANCE POLICIES - FOR RECOMMENDATION TO THE BOARD

6.1 **Naming of a Board Facility, Designate Area or Chapel Policy (100.15)**

Lee Ann Forsyth-Sells, Superintendent of Education presented feedback received from the vetting process and highlighted recommended amendments to the Naming of a Board Facility, Designate Area or Chapel Policy (100.15), following the Policy Committee meeting of November 9, 2021.

Following discussion, the Policy Committee recommended the following additional amendments:

- No amendment

Moved by Trustee Burkholder

THAT the Policy Committee recommend to the January 2022 Board Meeting to approve the revisions to the Naming of a Board Facility, Designate Area or Chapel Policy (100.15), as presented.

APPROVED

6.2 **Trustee Honorarium Policy (100.11)**

Director Cipriano presented feedback received from the vetting process and highlighted recommended amendments to the Trustee Honorarium Policy (100.11), following the vetting process.

Following discussion, the Policy Committee recommended the following additional amendments:

- Paragraph 6 – change *December 1* to *November 1* and *November 30* to *November 14*

Moved by Trustee Huibers

THAT the Policy Committee recommend to the January 2022 Board Meeting to approve the revisions to the Trustee Honorarium Policy (100.11), as amended.

APPROVED

6.3 Supporting Children and Students with Prevalent Medical Conditions Policy (302.1)

Gino Pizzoferrato, Superintendent of Education presented feedback received from the vetting process and highlighted recommended amendments to the Supporting Children and Students with Prevalent Medical Conditions Policy (302.1), following the vetting process.

Following discussion, the Policy Committee recommended the following additional amendments:

- No amendment

Moved by Trustee Huibers

THAT the Policy Committee recommend to the January 2022 Board Meeting to approve the revisions to the Supporting Children and Students with Prevalent Medical Conditions Policy (302.1), as presented.

APPROVED

6.4 Establishment and Cyclical Review of Policies Policy (100.5)

Superintendent Forsyth-Sells presented feedback received from the vetting process and highlighted recommended amendments to the Establishment and Cyclical Review of Policies Policy (100.5), following the vetting process.

Following discussion, the Policy Committee recommended the following additional amendments:

- No amendment

Moved by Trustee Huibers

THAT the Policy Committee recommend to the January 2022 Board Meeting to approve the revisions to the Establishment and Cyclical Review of Policies Policy (100.5), as presented.

APPROVED

GOVERNANCE POLICIES - PRIOR TO VETTING

6.5 Accessibility Standards Policy (800.8)

Superintendent Pizzoferrato, presented the Accessibility Standards Policy (800.8).

The Policy Committee suggested the following amendments:

- No amendment

The Policy Committee requested that the Accessibility Standards Policy (800.8), be vetted from January 12, 2022 to February 22, 2022 with a recommended deadline for presentation to the Policy Committee in March, for consideration to the Board in March.

INFORMATION

6.6 Governance Policies Currently Being Vetted

- Nil

6.7 Governance Policy Review 2021-2022 Schedule

Director Cipriano presented the Governance Policy Review 2021-2022 Schedule.

Following discussions, the Policy Committee requested a Special Policy Committee meeting be held on April 5, 2022 to review the Board By-Laws.

Moved by Trustee Burkholder

THAT the Policy Committee review the Board By-Laws with a focus on committees as it pertains to Trustees.

APPROVED

7. Date of Next Meeting

March 8, 2022

8. Adjournment

The meeting adjourned at 5:26 p.m.